



COUNTY OF LOS ANGELES

SYBIL BRAND COMMISSION FOR INSTITUTIONAL INSPECTIONS
372 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012
(213) 974-1465 or (213) 974-1431
Website: <http://sbc.lacounty.gov>

FOUNDER
Mrs. Sybil Brand

CHAIRPERSON
Mrs. Eleanor R. Montaña

VICE CHAIRPERSON
Mr. Frank S. Bacio

Ms. Barbara Bigby
Ms. Rita Hall
Mr. John A. Hammargren
Mrs. Anne S. Hill
Mr. Carl E. Moore

MINUTES OF THE **SYBIL BRAND COMMISSION FOR INSTITUTIONAL INSPECTIONS** **MEETING OF AUGUST 11, 2010**

CALL TO ORDER

Chairperson Montaña called the meeting to order at 10:00 a.m.

OPENING CEREMONIES

Chairperson Montaña led in the Pledge of Allegiance followed by a moment of silence.

ATTENDANCE

Present

Chairperson Eleanor R. Montaña
Vice Chairperson Frank Bacio
Barbara Bigby
John Hammargren

Excused Absence

Rita Hall
Anne S. Hill
Carl E. Moore

Staff

Lee Millen
Nyla Jefferson
Roy L. Sinclair

APPROVAL OF JULY 28, 2010 MEETING MINUTES

On motion of Chairperson Eleanor R. Montaña , seconded by Commissioner Bacio and unanimously carried, the minutes of the meeting of August 4, 2010, were approved as submitted.

CHAIR'S REPORT

- Reviewed the following Los Angeles Times articles:
 - *Inquiry into Child Services may Broaden (8/6/10)*

- *In Jails a War on Drugs* (8/9/10)
- *Youths' Meals Fall Short* (8/11/10)
- Reviewed the following Daily News articles:
 - *Youth Dies at County Lockup* (8/9/10)

TREASURER'S REPORT

Vice Chairperson Bacio reported that the Commission's account with Bank America is closed and a cashier's check in the amount of \$1,800.93 will be deposited into a new Basic Business Checking Account at California Credit Union. The cashier's check cost seven dollars.

STAFF REPORT

Lee Millen, Staff, reported that the Scholarship Awards presentation and reception is scheduled on August 24, 2010; scholarship recipients and their parents/relatives are invited to attend. A letter of invitation and flyer will be mailed out to recipients.

The Commission agreed to supplement a continental breakfast provided by Supervisor Molina's office with quiche lorraine and a fruit platter for twenty-five people.

COMMISSIONERS' REPORTS ON GROUP HOMES AND/OR DETENTION FACILITIES INSPECTIONS FROM AUGUST 4, 2010 TO AUGUST 10, 2010

Ettie Lee Home – 17, #4 – Chairperson Montaña The facility was visited on August 10, 2010, and found to be in satisfactory condition.

Orange County Children's Foundation – 33, #1 – Chairperson Montaña and Commissioner Hammargren The facility was visited on August 9, 2010, and found to be in satisfactory condition. **Area of Concern:** Update a Needs and Services Plan.

Bellflower Superior Court – Vice Chairperson Bacio The facility was visited on August 5, 2010, and found to be in satisfactory condition. **Area of Concern:** Paint needed on metal gates in lock-up.

Pomona Branch Courthouse – Vice Chairperson Bacio and Commissioner Hammargren The facility was visited on August 10, 2010, and found to be in satisfactory condition. **Areas of Concern:** The Sally port gate manually opens with a key not electronic; prior Command and Grand Jury Inspection reports were not available; need cuffing ports; and cameras in color are needed for the Sally port with color monitors.

Optimist Boys Home – 32, #4 – Commissioner Barbara Bigby The facility was visited on August 10, 2010, and found to be in satisfactory condition.

Rosemary Children's Services - 39, #2 - Commissioners Barbara Bigby and Ann Hill
The facility was visited on August 5, 2010, and found to be in satisfactory condition. **Areas of Concern:** Need to fix bathroom #2 door, and need more sheets and towels.

CORRESPONDENCE/AUDIT REPORT

There was none.

NEW BUSINESS/ANNOUNCEMENT

The Commission would like to discuss at the next Business Meeting pertinent information with Department representatives about the Group Homes' Program Statements. Are the Program Statements on site? How best to determine if a home is in compliance with the staff and client ratio?

The Commission requested that staff revise the Group Home Inspection form to add, Is the Program Statement on site and In Compliance with Program Statement?: Yes/No. Commissioner Hammargren requested that the Institution Inspection form include the following: Prior Health Inspection Report on site?; and Prior Fire Department Inspection Report on site?

PUBLIC COMMENT

There was none.

ADJOURNMENT

The meeting was adjourned at 11:06 a.m.